

**ADARE UNITING CHURCH  
MINUTES OF CHURCH COUNCIL MEETING**

Date: 12 December 2017

**Action**

**PRESENT:** Johanna McCallum, Lesley Stevens, Lorraine Carbins, Neil Pontifex, Peter Manuel, Ruth Williamson, Vanessa Wiese

1. **WELCOME:** Lesley M welcomed everyone.
2. **APOLOGIES:** Susan Doughty, Bill Reddin
3. **DEVOTIONS** Neil read from his late father's book (published in 1861) – our God is sovereign, of infinite power and perfection. He knows all our thoughts and actions and we can't fully comprehend Him.
4. **F.O.D. (Fixed Order of the Day)** Dennis Williams - Men's Shed was successful in getting grant from Resthaven - \$11,900 for safety and first aid equipment. Roof is on, walls up, slab down on Friday, first fix plumbing almost finished, power conduits in. Victor Harbor City Council have been very helpful. Processing invoices still being worked out. Dennis trying to sort out with Kathryn (Synod) as to how to work through this re accessing grant money. The necessary paperwork re OH&S, insurance is well under way. Copies will be provided to CC in due course.  
Insurance – currently covered under Builders' insurance, but need to work out and inform Synod Insurance when building etc Church insurance needs to commence. Signage: in hand at the moment  
Need copy of our License Agreement for times when VHMS hires their premises
  - 4.1. Memoranda of Understanding – Draft sent to Matt Wilson (Manager, Property Projects, Uniting Church SA Synod) then on to Geoff Adams (Lawyer) who recommended some additions. Make relevant adjustments for finalise.
  - 4.2 Rules of Association – Lesley S read Geoff Adams' reply to Matt. May need to change name of document. Eg "Operational Guidelines" or "Procedural Policy."
  - 4.3 MYOB software - Marie-Ann (Synod Congregation Bookkeeping Unit) advised if we wanted to share access to our software with VHMS ,we would need to purchase our own newer version of MYOB, and VHMS would need to purchase their own. The costs are between \$40 and \$100 per month for each of us.  
**Agreed** an Excel Spread Sheet be set up by VHMS to record their accounts, along with some templates for invoices to be given to people who hire the Martha Close facilities. Adare Treasurer will continue entering their income and expense into our MYOB system.
5. **MEMBERSHIP CHANGES:** Ian & Celia Stace transferred to Playford Uniting
6. **NEW FACES:** Lindsay Pride – still needs to complete Adare information form  
Pip & Rob Schmidt (Meredith Koch's brother) – need to complete form  
Need feedback from Bruce L & Colin Gepp re new faces.
7. **MINISTRY AREA COORDINATOR** No-one invited
8. **PASTORAL CARE MATTERS**  
Lesley M prayed for various people and situations.
9. **MINUTES OF PREVIOUS MEETING:** 14 November **Accepted**  
Lorraine thanked Lesley S for handling the Minutes etc for the past 2 months
10. **CORRESPONDENCE**
  - 10.1. **IN:**
    - 10.1.1. Property Committee Minutes - 19/10/17
    - 10.1.2. Safe Church Training dates and places
    - 10.1.3. Email - Palliative Care SA
    - 10.1.4. Barb Gepp re Kidz Church
    - 10.1.5. Minutes – VHMS AGM

Vanessa  
Lesley S, VHMS  
VHMS  
Lesley S  
Neil  
Neil

<p>10.2. <b>OUT:</b>  10.2.1. Letter to Playford Uniting transferring Ian &amp; Celia Stace's membership from Adare.</p> <p><b>11. BUSINESS ARISING</b></p> <p>11.1 Licence for video publishing / streaming of church services – From 1 Jan 2018 CCLI will handle licensing on behalf of APRA and AMCOS.  Lesley S thanked for all the time and effort in dealing with this.</p> <p>11.2 Welcoming newcomers – Ruth Keith unable to continue providing visit and Welcome Packs. <b>Agreed</b> Church Council to monitor and arrange provision of Welcome Packs for now.  Peter M visits in due course if people want to be welcomed.</p> <p>11.3 Footloose Playgroup –  <b>Agreed</b> Kiara Wiese be offered an honorarium of \$45 per session, paid monthly for 2 hours assistance to playgroup coordinators who are volunteers:  <b>Agreed</b> Chris Wessels &amp; Bernice be invited to a future Church Council meeting to provide update.</p> <p>11.4 Guidelines for insurance and Register of Users for 'Mini Skaff' – a draft register of users has been provided to Property Committee and checked with Matt Wilson.</p> <p>11.5 Majority vote decision for election of Church Councillors. 65% of eligible members voting on the day was passed at Congregation meeting, 26/11/17.</p> <p>11.6 Safe Church Training To be advertised in Newsletter late 2018</p> <p>11.7 Palliative Care SA <b>Agreed</b> Vanessa accept Adare being added to their database</p>	<p>Next meeting</p> <p>Next Meeting</p> <p><b>2018 Church Council.</b></p>
<p><b>12. REPORTS</b></p> <p><b>12.1 Resources</b></p> <p>12.1.1 <b>Agreed</b> the sanctuary foyer not to be hired out for use by outside groups.</p> <p>12.1.2 Nominations for Property Committee - Ken Pratt, Di Pratt, Ken Mableson <b>accepted</b> for 2 years</p> <p>12.1.3 Nominations for Finance Committee – Greg Wiese, Graeme Koch, Jill Sprigg <b>accepted</b> for 2 years</p> <p>12.1.4 Use of heating/cooling air con in the church discussed.  <b>Agreed</b> – Air con to be set at 23 and turned on every week, with ceiling fans on low. Both to be turned on by stewards prior to service – advise Property Committee  <b>Agreed</b> Newsletter item outlining settings and suggest people come dressed according to individual needs for comfort.</p> <p><b>12.2 Christian Growth</b></p> <p><b>12.3 Worship and Prayer</b> Worship leaders recently met with Bill Reddin</p> <p><b>12.4 Mission and Outreach</b></p> <p><b>12.5 Pastoral Care and Fellowship</b></p> <p><b>12.6 Minister</b>  Asked for names of people who need pastoral visit.  A few names given to pass on to Bill.</p>	<p>Lorraine to advise</p> <p>Lorraine to advise</p> <p>Lesley S</p> <p>Lorraine - early 2018</p> <p>Vanessa</p>
<p><b>13. WORK HEALTH &amp; SAFETY</b></p> <p>13.1 Safe Church representative – <b>Agreed</b> Council be responsible for now.</p> <p><b>14. NEW BUSINESS INCLUDING SPECIFIC PROPOSALS</b></p> <p>14.1 Kidz Church – <b>Agreed</b> we meet with Barb Gepp in January, time TBA</p> <p>14.2 Use of carpet for foyer and Kidz Church area – not happening. Has been offered to Seacliff Uniting. <b>Agreed</b> if Seacliff choose not to take it, we'll dispose of it.</p> <p>14.3 Preacher for Sunday 31 December - Rev Rodger Bassham has agreed to preach</p>	

<p>14.4 Men's Shed hiring Adare facilities – Have booked for OH&amp;S training. <b>Agreed</b> no charge, but they still need to complete licence agreement. <b>Agreed</b> they pay for any photocopying, including paper.</p> <p>14.5 Website running smoothly. A number of appreciative emails have been received.</p> <p>14.6 <b>Agreed</b> from 1 January 2018 Sunday lunch at Middleton Tavern will no longer be an Adare activity. Advise office Tuesday volunteers.</p> <p>14.7 Church Council nomination. <b>Agreed</b> voting for leaders be held on 25 March 2018. Nominations to close 25 Feb 2018</p> <p><b>15. Close/Benediction</b> .Neil closed in prayer . Lesley M closed the meeting at 12.05pm</p> <p><b>Next Meeting: Tuesday 14 February 2018, 9:15am for 9:30am</b></p> <p><b>Devotions:</b> Peter.</p>	<p>Vanessa</p>
<p>Confirmation of Minutes ..... /...../18</p> <p>Chairperson</p>	