

**ADARE UNITING CHURCH
MINUTES OF CHURCH COUNCIL MEETING**

Date: 12 January 2016

Action

PRESENT Alan Field, Graeme Chapman, Johanna McCallum, Lesley Mableson, Lesley Stevens, Marg Irrgang, Peter Manuel, Ruth Williamson

1. **WELCOME** Lesley Mableson welcomed everyone and commenced the meeting with prayer.
2. **APOLOGIES** Lorraine Carbins, Rodger Bassham
3. **DEVOTIONS** Lesley Stevens led us in a devotion based on Romans, chapter 5, verses 1-11, exploring the gift of God's love, freely given to all.
4. **ACCEPTANCE OF THE AGENDA and INCLUSION OF OTHER NEW BUSINESS MATTERS**
Council agreed to discuss three new business items at this point in the meeting:
 - 4.1 Music Scholarship
Alan Field advised that he had not received a response from the mother of two children who were offered a 'music scholarship' in return for playing at worship services with the Church band. Council agreed to hold the offer in abeyance pending an expression of interest from this family. No further approach will be made by Adare UC.
 - 4.2 60th Anniversary Celebration
Alan Field advised the next meeting of the 60th Anniversary committee will be held on 7 February 2016.
 - 4.3 Invitation - Induction Service for Naomi Duke at Goolwa UC 22 January 2016
An invitation addressed to Susan Doughty has been received. Council agreed that as Susan would not be resident in Victor Harbor on 22 January, Graeme Chapman and John Murchland would attend representing Adare. Graeme to contact John Murchland, and advise Susan that Adare would arrange alternate attendees on her behalf.
5. **MEMBERSHIP CHANGES** Norman Cartwright deceased.
6. **NEW FACES** Margaret and Norman Scrimshaw are looking to purchase property in Victor Harbor and may return to Adare to worship.
Lesley Mableson advised that Mr & Mrs Phelps wished to continue worshipping at Adare and appreciated the support with transport offered by Brenton and Heather Osborne.
7. **MINISTRY AREA COORDINATOR** No-one invited
8. **PASTORAL CARE MATTERS**
Prayer was offered for several pastoral care concerns.
9. **MINUTES OF PREVIOUS MEETING:** 9 December 2015; Accepted by consensus.
10. **CORRESPONDENCE**
 - 10.1 **IN:**
 - 10.1.1 Minutes of Property Committee Meeting 26 November 2015
 - 10.1.2 Letter from Peter Manuel re resignation from Church Council – discussed at item 14.1
 - 10.2 **OUT:**
 - 10.2.1 Letters to members of the Property Committee for 2016 – discussed at item 11.1.3
 - 10.2.2 Email to Susan Doughty re her participation in Chaplaincy activities and Presbytery committees and enclosing copies of agenda items and minutes of the Congregation AGM 29 November 2015.
 - 10.2.3 Note of thanks to Gordon Farnsworth for his care of the Manse Garden.
 - 10.2.4 Note of thanks to Helen Williams for her 11 years as Chair of the Property Committee.

Finalised

Graeme Chapman

11. BUSINESS ARISING

11.1 Follow up from November Property Committee meeting:	
11.1.1 Alarm sensor in church foyer – Graeme spoke with Bob Arnold who advised that the alarm sensor wiring in the foyer had been damaged by rats so the sensor was isolated from the alarm panel by the technician. Pest control contractor will check the effectiveness of the baiting program to kill the rats before the sensor is re-wired and re-connected to the alarm panel.	Finalised
11.1.2 Church Council Representative on Property Committee – Lesley Stevens agreed to take on this role for the next 12 months.	Finalised
11.1.3 “Thank you” notice for Property Committee members re manse renovations – to be held over until the next meeting.	Lorraine Carbins
11.2 Safe Church Contact Person: Thelma Zrna has agreed to take on this role. Lesley Stevens to get information from Synod about the role and responsibilities of the Contact Person for Thelma.	Lesley Stevens
11.3 Use of lectern microphone by preacher: Lesley Mableson advised that she had not had opportunity to follow this up with Helen Lindqvist. Council affirmed its concern that some members of the congregation were being ‘left out’ of the service because of difficulty in hearing the preacher, particularly Judith Johnson who is also sight impaired. A notice has been placed in the newsletter advising that the hearing loop works best in the middle pews. Alan Field to speak again with Kelvin and Judith, suggesting they sit there. Peter Manuel volunteered to use only the lectern microphone when he takes the service on 24 January to test its effectiveness for the hearing loop.	Lesley Mableson
11.4 Pastoral Care and Fellowship Coordinator: Lesley Mableson confirmed that Meredith Koch had agreed to take on this role. Marg Irrgang, Johanna McCallum and Lesley Stevens to meet with Meredith, to explain the role and the support that they are able to offer Meredith.	Marg Irrgang
11.5 Prayer Chain Coordinator: Lesley Mableson confirmed that Athalie and Ross Ford had agreed to take on this role, and Helen Beck will act as back up when they are away.	Finalised
11.6 Susan Doughty’s Induction Service 11 February 2016, 6 p.m.: An order of service has been provided by Beth Seaman. Peter Manuel has arranged notice of the day and time to be placed in the newsletter for the next few weeks. A supper will be held after the service – the congregation to be asked to bring a plate of finger food to be shared with invited guests. The Induction Service will be conducted by representatives from Presbytery and the sermon will be given by Rod Dyson.	Peter Manuel
Our congregation will be required to participate in various aspects of the service:	
• Marg Irrgang – Data Projector	Marg Irrgang
• Sound and camera operators will be required (Marg Irrgang to arrange)	Alan Field Lesley Mableson
• Jon Gear – call to worship – Worship leader with two other singers. Lesley Mableson and Alan Field to talk to Jon Gear about choruses to sing at the beginning of the service once the theme for the sermon and bible readings have been supplied by Rod Dyson. (Lesley Mableson to talk to Jon and Rod Dyson)	Lesley Mableson Lesley Mableson
• Leon Duke – Bible reader (Lesley Mableson to talk to Leon)	Lesley Mableson
• Choir – to sing an anthem (Lesley Mableson)	Lesley Mableson
• Lesley Croft, Darcy Gear, Shayna Weise, Helen Lindquist – to present the elements to Susan Doughty (Lesley Mableson to approach these people)	Lesley Mableson
• Lesley Mableson – to greet Susan Doughty (Section 18 of the order of service)	
• Hymn at section 19 of the order of service – <i>All for Jesus</i>	

<p>Lesley Mableson to contact Deidre Palmer for advice on whether the Presbytery representative or a member of the congregation will offer the prayer at the end of the service.</p>	Lesley Mableson
<p>Lesley Stevens to send invitations to the induction service to the ministers and congregations of local churches, the Mayor of Victor Harbor, Michael Pengilly MP.</p>	Lesley Stevens
<p>Graeme Chapman to contact Lew Saunders to get information on local church contacts.</p>	Graeme Chapman
<p>Ruth Williamson to ask Bernice Humphris to form a team to help with supper preparation and clean up after the service.</p>	Ruth Williamson
<p>An offering will be taken during the service which will be donated to Synod funds for the training of ministers.</p>	
<p>Ruth Williamson to arrange four stewards for the service.</p>	Ruth Williamson
<p>11.7 Website: Peter Manuel confirmed the wording about Susan Doughty's commencement date has been updated, and the website now displays in full screen mode on any device. Services for the past nine weeks are available to view.</p>	
<p>11.8 Roster of lay preachers and retired ministers: To be discussed when Susan has commenced and her chaplaincy commitments are known.</p>	March meeting
<p>11.9 NIV Bible version to be used in worship services.</p>	Finalised
<p>11.10 Roster for sharing of devotions at Church Council in 2016: To be compiled when new leaders are elected.</p>	March meeting
<p>11.11 Budget to replace projectors/screens : Hold over to the March meeting.</p>	March meeting
<p>11.12 Defibrillator Machine for church: Discussion on form of funding to purchase a suitable machine will be held over until the March meeting.</p>	March meeting
<p>12. <u>REPORTS</u></p>	
<p>12.1 Resources: Graeme tabled a report on the finances year to date and comparison to budget. Income is above budget and expenditure is slightly below budget due mainly to the lower cost of repairs to the manse and payment of stipend for an interim minister to cover Ian Kitto's Long Service Leave – these amounts will not be part of next year's budget. The insurance account will be paid for the full year by the end of January. Graeme estimated proceeds from the garage sale would be around \$11,000 and these would be used to support our mission families and for outreach.</p>	
<p>Alan Field left the meeting at 5.15 p.m.</p>	
<p>12.2 Christian Growth – no report</p>	
<p>12.3 Worship and Prayer – no report</p>	
<p>12.4 Mission and Outreach – John Murchland is being proactive in his role as coordinator. Council agreed that Peter Manuel advise John he was not required to work on the website so that he could concentrate on the coordinator role.</p>	Peter Manuel
<p>12.5 Pastoral Care and Fellowship – no report</p>	
<p>12.6 Minister – no report</p>	
<p>13. <u>WORK HEALTH & SAFETY</u> Police checks for some people are due for renewal. Thelma Zrna to be advised of renewal requirements .</p>	Lesley Stevens

<p>14. NEW BUSINESS INCLUDING SPECIFIC PROPOSALS</p> <p>14.1 Review of day and time of Church Council meetings In view of Peter Manuel’s family commitments, Council members decided to change the meeting time to 9.30 a.m. on the second Tuesday of each month, commencing with the next meeting. This arrangement may require change depending on the availability of new Council members elected in February.</p> <p>14.2 Information on opportunities for Uniting College enrolments in 2016 Lesley Stevens to display the Uniting College notice in the church foyer and have it mentioned in the weekly newsletter.</p> <p>15. MEETING CLOSE AND BENEDICTION The meeting closed at 5.30 p.m. with prayer.</p>	<p>Lesley Stevens</p>
<p>Next Meeting: Tuesday 9 February 2016, 9.15 a.m. for 9.30 a.m.</p> <p>Devotions: Peter Manuel</p>	
<p>Confirmation of Minutes /...../.....</p> <p style="text-align: center;">Chairperson</p>	